**Laramie County Fire District #3**
**Board Meeting Minutes**
**February 12, 2024, at Station 1**

**Board Attendance:** Dean Anderson, Rowdy Petsch, Jason McLaughlin, Greg Hansen, and Mike Peterson
**Firefighters and Other:** Lee Peterson (Chief), Jillian McLaughlin, Jesse Moorehead, Lee Willert, Matt Butler, Jeanine West, and Vickie Schinzel
President Dean opened the meeting at 6:00 pm.

**Minutes:**

- The minutes from the January meeting were reviewed. Rowdy moved and Jason 2nd to approve the minutes. Passed.

**Treasurer Report:**

- The Reconciliation Report and the Bills to Pay Report were reviewed.

**Special Guests:**

- Matt (Chief County Fire Warden) and Jeanine (Director of EMA) updated the board on the new County Emergency Protocol; how it works and the reporting. There will be training soon for this new procedure. They reported that all special districts are being scrutinized at this time due to funding issues and problems that have arisen in some of them. There is particular interest in assuring that the next election is operated correctly, and the Clerk's Office will be doing special elections training.
- Jurisdiction: a meeting was held with Albin, Pine Bluffs, and Burns regarding jurisdiction and boundaries for responding. AMR is the contractor for all Laramie County and will be in route regardless of who is closer to Albin since they are a BLS provider. Albin's boundary is west CR 142 and south to CR 220.

**Old Business:**

- Station 1:
  - The air trailer is in service. There will be training on how to use this equipment.
- Station 2:
  - Grass 3-2 has new tires and Lee is getting a quote for paint.
  - Grass 3-3 is going to State Forestry to get a spray attachment. Lee is working with another company for toolbox quotes. If this company works out, then Lee will order a second set for the 6500 truck. Still needs to go to Bear Com for lights and SVI for graphics.
- Grant Update:
  - VFA Grant: This grant for another skid unit has been signed and submitted.
  - Pipeland Grant: Titus and Lash went to a training for this. $20,000 is available and looking to use it for SCBA's and a workbench.
  - Cistern assistance: talked about the need for water storage, especially in the Diamond B area. Discussed talking to the oil companies to see if they would put money and equipment towards this endeavor. There is also some grant that may help with this.
  - AFG-Jillian is working on this for two tender trucks.
  - Lee has talked to Gunnar Malm about the next sixth penny submission which will be in Nov. 2025. The county needs a request this fall for what the district would like to have placed on the ballot.
- Credit Card: Greg has filled out the application with Platte Valley. He asked about increasing the limit from 5,000 to 10,000 per card. Rowdy asked that he research if there is an option to "bump" the amount as needed instead of increasing them. Rowdy moved and Jason 2nd to increase the limits. Passed.
- CDs: Farmers State Bank is paying 4% and Platte Valley is paying 5%. Would be moving money out of Farmers and Points West checking accounts to these CD's. Rowdy moved and Mike 2nd to move the funds. Passed.
- Compliance: Vickie read a portion of a letter from the Dept. of Revenue that states LCFD#3 is in compliance with all regulatory requirements.
- Strategic Plan/SOP's:
  - Reviewed the Investment policies. Reviewed the changes from the last meeting. Mike moved and Rowdy 2nd to approve these changes. Passed.

**New Business:**

- Pest Control: There is a significant mouse issue at Station 2 & 3. Lee proposed having Benzel come to mitigate this. It would be $350 for the initial set-up and then $135.00 every other month for maintenance. Rowdy moved and Jason 2nd to approve this recommendation. Passed.
- Fire Dept. Supper: This will be held on February 26 at 6pm.
- Town of Ablin/LCFD3 Meeting Review: Met with the town to discuss changing the MOU. LCFD3 would be charged a flat rate for the water/trash. Snow removal would be up to LCFD3. Lee said that he and Mike could do that until there is another alternative. Probably need to look at a skidster or small tractor to do snow removal and then could be used on fire calls if needed. Monte Lerwick is to plant grass this spring and will need to have someone to mow. Lee talked to Jon Moore about mowing instead of the town. PB Gravel is supposed to deal with the water pooling around the building. The lockers that were bought by the Town need to be repaid; we will keep the ones they bought and then pay for them to purchase new ones. Lee will move some of the lockers to Station 2 since they have more volunteers.
- Jillian updated the board about the calls over the last month and that she contacted all agencies involved.

**Chief's Report:**

- Lee discussed the Motorola invoice for $1488.48. This was for six charges that were sent in error, and he was planning to return them. However, they will be needed for the 6500 trucks. Mike moved and Jason 2nd to pay this invoice and hold the invoices for $1410.00 originally listed on the report. Lee is still investigating what that is for. This passed.
- Rapid Fire did the fire alarm inspection, and everything was ok.
- New application: Jeremy Reichl has extensive experience with firefighting. He will need to have a background check due to the new SOP on volunteers. It was decided to have him to a DCI background check for which he will need to pay.
- Joint Training: Jillian is working on the plans for this.
- Jillian recognized the assistance of AMR and Dispatch on a recent call and is going to send them cards to acknowledge their help.
- Lee talked about not being dispatched to calls that near our stations. He is going to research this.

**Executive Session:**

- None

**Other:**

- Dean adjourned the meeting at 9:00 pm.

**Minutes submitted:**

Rowdy Petsch, Secretary

The payment of bills reviewed, accepted, and attached to these minutes are certified under the penalty of perjury by:

**Accepted:**

Dean Anderson, President

Greg Hansen, Treasurer