

**Laramie County Fire District #3**  
**Board Meeting Minutes**  
**January 8, 2024 at Station 1**

**Board Attendance:** Dean Anderson, Rowdy Petsch, Jason McLaughlin, Greg Hansen, and Mike Peterson

**Firefighters and Other:** Lee Peterson (Chief), Jillian McLaughlin, Jesse Moorehead, Lee Willert, Trevor Petsch and Vickie Schinzel

President Dean opened the meeting at 6:00 pm.

**Minutes:**

- The minutes from the December meeting were reviewed. Rowdy moved and Jason 2<sup>nd</sup> to approve the minutes. Passed.

**Treasurer Report:**

- The Reconciliation Report and the Bills to Pay Report were reviewed. Rowdy moved and Mike 2<sup>nd</sup> to approve both reports. Passed. (The High West amounts are approximated as the statements were not yet available.

**Old Business:**

- Station 2:
  - The county cleaned up the scrap iron, brought in some gravel and made a pad to park their road grader. They do not need electricity.
- Station 3:
  - Truck 3-9 is working again.
  - Audit: This was reviewed. Rowdy moved and Jason 2<sup>nd</sup> to accept the Auditor's Report as presented. Passed. Discussed using them again for the FY24 year audit. Greg moved and Mike 2<sup>nd</sup> to approve Haynie CPA for the auditor for FY24. Passed.
- Strategic Plan/SOP's:
  - Reviewed the Budget Reserve and the Investment policies. Both were revised. Mike moved and Rowdy 2<sup>nd</sup> to approve these changes. Passed.
  - The SOP on Education requirements for Captains and members need to be reviewed.
- Grant Update:
  - VFA Grant: The new grant for another skid unit will only match up to \$10,000. This money needs to be spent by June 30. Lee will get this ordered and have them start sending invoices.

**New Business:**

- Credit Card: Greg will work on getting a new Credit Card, hopefully from Platte Valley
- Discussed moving \$150,000 from the checking/savings accounts to a CD to get more interest. Vickie is to look into some options.
- There was lengthy discussion regarding the ambulance using space in the fire building. All the bays are double stacked with equipment. The meeting last month created questions about whether this would be a good idea. No decision was reached, and the board decided to postpone this decision to see if the two entities can work together better in the future.
- Fire Dept. Supper: they would like to hold this in February on the 9<sup>th</sup>, 12<sup>th</sup>, or 26<sup>th</sup>. The date will depend on when Uncle Fred is available to do the meal.

**Chief's Report:**

- Lee presented the application for Richard Hauber. He has already attended three meetings. Rowdy moved and Mike 2<sup>nd</sup> to approve him. Passed.
- The Air Trailer from FE Warren is here and needs to have decals put on.

- Lee presented a quote for Thermal Imaging equipment and three sets of hand tools for the new vehicles. This will cost approximately \$11,197. Jason moved and Mike 2<sup>nd</sup> to approve the purchases.
- Lee reported that Emergency Reporting will function through January and then switch to Image Trend in February. There is to be a training in March for this new system.
- Lee talked to Jessica Strainer about cleaning Station 2 for \$100 each quarter. This includes the office, bathroom, and kitchen.
- Jillian reported that she has talked to several fire districts, and no one is doing a WTRS report. She commented that she talked with Dr. Shultz about all of the volunteers do not have an account. Therefore, she will have to do the reporting on their behalf. She would like to attend future Ambulance board meetings, but they are also held on the first Monday of the month.
- In the future, if there are incidents, the issue is to be brought to Captains who will then take care of the issue.
- Jillian stated that she had contacted Allison several times about a joint training and they did not cooperate with setting a date. However, a date has been set for February 5<sup>th</sup>. Since the Triage method has changed, she is trying to get a trainer to come and review this new method.

**Executive Session:**

- None

**Other:**

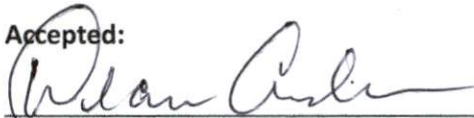
- Dean adjourned the meeting at 9:00 pm.

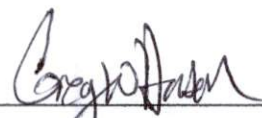
**Minutes submitted:**

  
\_\_\_\_\_  
Rowdy Petsch, Secretary

The payment of bills reviewed, accepted, and attached to these minutes are certified under the penalty of perjury by:

**Accepted:**

  
\_\_\_\_\_  
Dean Anderson, President

  
\_\_\_\_\_  
Greg Hansen, Treasurer