

Laramie County Fire District #3  
Board Meeting Minutes  
November 13, 2023 at Station 1

Board Attendance: Dean Anderson, Rowdy Petsch, Mike Peterson, Jason McLaughlin, Greg Hansen  
Firefighters: Lee Peterson (Chief), Trevor Petsch, Jillian McLaughlin, Lash Branigan

President Dean Anderson opened the meeting at 7:11pm

Minutes:

- The minutes from the Oct 9, 2023 were reviewed. Rowdy moved and Mike 2<sup>nd</sup> to accept the minutes as presented. Passed.

Treasurer Report:

- Reconciliation Report was reviewed
- Invoices were presented for payment. Rowdy moved and Jason 2<sup>nd</sup> to approve reconciliation report and invoices to pay.
- Greg highlighted the variation in the revenue that the district receives from the county via mill levy.

Old Business:

- MOU with the county regarding the need to park maintenance vehicles (road grader) at the district's stations. This would primarily impact Station 2. Discussion indicated all the county wants is a place to park. Rowdy moved and Mike 2<sup>nd</sup> to sign the MOU.
- Station 3:
  - Grass 3-9 pump motor is not starting. LaGrange Garage has sent a mechanic out once so far and is planning to return to finish work on the motor, hopefully he will get it running.

New Business:

- Greg updated the board regarding the annual audit. The audit team met with the Treasurer and Bookkeeper to discuss internal controls and business processes. The auditors requested a sample of expenditure and revenue documentation which has been provided. The auditors will continue with fieldwork and likely will request additional information in the coming weeks.
- Greg updated the board regarding the Treasurer workload transition to bookkeeper. The transition is going well electronic files have been transferred, and paper files have moved to Station 1 for ease of access. We still need to figure out who will collect the mail and provide it to the bookkeeper.
- Greg also updated the board that the electronic on demand training is now acceptable to the Wyoming Department of Audit so we should be good with the training we already completed

Chief's Report:

- The State is moving away from Emergency Reporting and will be replacing it with "Image Trend" more details will be coming soon
- New Station Update:
  - Additional concrete is being poured on the south side of the station, curb and additional concrete will be poured weather permitting.
  - Sprinkler system in Station 1 is scheduled to be inspected, this is important for insurance purposes.
- Equipment updates
  - Waiting on tool boxes for the new grass trucks, skid unit should be shipping soon for the first truck and we will receive approximately \$17,000 in reimbursement for the first skid.
  - Rowdy moved and Mike 2<sup>nd</sup> to order the 2<sup>nd</sup> skid for the 2<sup>nd</sup> truck. Passed. This will ensure we get it ordered for the same price as the first skid.
  - Support pickup is done with graphics and radio work and is ready for to be picked up in Greeley

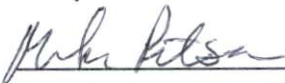
Dean adjourned the meeting at 8:02 pm.

Minutes submitted:

  
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Rowdy Petsch, Secretary

The payment of bills reviewed, accepted, and attached to these minutes are certified under the penalty of perjury by:

Accepted:

  
\_\_\_\_\_  
Dean Anderson, President

  
\_\_\_\_\_  
Greg Hansen, Treasurer