Laramie County Fire District # 3
Board Meeting Minutes
May 14, 2018 at Station 1 at 6:00 pm

Attendance:

Board Members: Dean Anderson, Rowdy Petsch, Mike Peterson, Lee Willert, Carrie Deselms
Fire Fighters: Lee Peterson, Jesse Morehead, Aaron Anderson, Bob Anderson, Ed Allen, Jordan Hanslovan

Minutes: Rowdy moved and Mike seconded to approve April minutes. Passed.

Fiscal:

- **Treasurer's Report**
  - **Reconciliation Report** – Lee W moved to accept the revised March Reconciliation Report. Rowdy seconded. Passed. Revised report is attached to the March minutes. Rowdy moved and Mike seconded to accept the April Reconciliation Report and is attached to the April minutes. Passed.
  - **Invoices Selected for Payment** - Board members reviewed the individual invoices presented. Rowdy moved to pay invoices as presented including the WY State Forestry as detailed invoices had been sent. Lee P. has reviewed details and determined that all trucks were LCFD#3. Mike seconded. Passed. Report is attached to these minutes.

Old Business

- **Station 1 –** No update on when Mark Marshall and Cody Tremain will do fan and humidistat wiring.
- **Station 2 –** The insurance agency helped resolve getting a Butler Builder to do roof repairs. Contract has been signed and they are scheduled in the next couple weeks.
- **SOP's –** need reviewed

New Business

- **WSR –** we have been notified of our impending state retirement audit based on 2017 attendance records.
- **Assessor –** The additional ground east of station 1 has been duly recorded as owned by LCFD#3 and 2019 will not have property taxes. We will still need to pay 2018 property taxes since this wasn't accomplished before Jan 1.
- **Budget –** Preliminary budget will be sent to Dept. of Audit and County Clerk by June 1, it is being prepared by WS Thompson, CPA.

Chief/Assistant Chief Reports

- Lee reported:
  - **Grass 3-7 –** Corey has completed repairs and has bill to submit.
  - **3-9** – has electrical problems and may need harness
  - **AFG grant –** was not approved so will need to budget $10,00 for 2 radios – APX8000 Motorola. We have a need to start upgrading radios as we can afford.
  - **WYOLINK –** Hillsdale and Antelope Hill have new towers which should help coverage in part of our western area of the district.

- **Truck tires –** need for grass 3-1; 3-5 – need a total of 13 tires so will need to budget approximately $300/tire.
- **Internet at Station 2 –** would like to see if internet can be obtained at Station 2 without the phone service so the I Am Responding program can be available there.
- **FF1 –** have 5 volunteers who have completed and will need a couple sets of appropriate bunker gear for them plus wildland gear – Budget approximately $5000.
- **5th penny –** will need to budget $3500 as a match for grant that was received for hydraulic tools.

Captain Reports

- **Station # 1** – Jillian – no concerns
- **Station # 2** – Ed – grass 3-3 needs new brakes and hydraulic vacuum. Final inspection on building interior construction done and have occupancy permit. Still need final lights from High West Energy and final bill from them. Engine 3-1 will be located at Station 2 now.
- **Station # 3** – Trevor – need new battery for 3-9 and engine oil

Meeting adjourned at 7 pm.

Minutes submitted:

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Rowdy Petsch, Secretary

The payment of bills reviewed, accepted, and attached to these minutes are certified under penalty of perjury by:

Accepted:

_____ _____
Dean Anderson, President Carrie Deselms, Treasurer